

Driver Overnight & Extended Charter Policy

Professional Driver Accommodation, Meals & Fatigue Management Requirements

Issued by	Sydney Charter Bus Pty Ltd ABN: 44 134 888 912
Trading as	Sydney Charter Bus Australia (SCBA)
Accreditation	NSW Accreditation No. 39461 — Transport for NSW
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Policy applies to	All overnight and extended charter, hire and tour services
Review	Current version: v3.4 — subject to amendment at any time

Overview	At Sydney Charter Bus Australia, we are committed to maintaining the highest standards of safety, compliance, and operational efficiency across all overnight and extended charter services. This policy outlines the mandatory requirements relating to driver accommodation, meal allowances, rest periods, and logistical considerations for multi-day or extended-duration bookings.
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1. Legal & Safety Compliance

All overnight and extended charter services are conducted in strict accordance with Australian fatigue management regulations and road transport laws. Professional drivers are legally required to undertake appropriate rest breaks and obtain adequate sleep between driving shifts. These obligations are not discretionary and form a critical component of passenger safety and operational compliance.

Important	Failure to provide suitable accommodation, meals, or rest conditions may result in service delays, refusal to proceed, or cancellation without liability.
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2. Driver Accommodation Requirements

For any charter extending beyond a single operational day or requiring an overnight stay, suitable accommodation must be arranged for the driver.

Minimum accommodation standards:

- ✓ A private, single-occupancy room (no shared rooms permitted)
- ✓ A private in-room bathroom

- ✓ Basic amenities including television, heating/cooling, and secure access
- ✓ A minimum standard equivalent to a 3-star rated motel or hotel
- ✓ A safe, clean, and quiet environment conducive to rest

Note

These standards are non-negotiable and align with industry expectations for commercial passenger transport operations.

3. Driver Meal Allowance Policy

\$70.00 per day / per driver

Mandatory for all overnight and extended charter services — applies in all circumstances

While clients may offer to supply meals as part of their itinerary, professional drivers must retain autonomy over their dietary intake due to the following considerations:

Dietary Requirements

Allergies and food intolerances

Lifestyle Choices

Vegetarian or vegan diets

Religious Requirements

Faith-based dietary needs

Regulated Meal Timing

In line with driving and rest period laws

Reminder

The \$70.00 daily meal allowance per driver is non-negotiable and applies regardless of any client-provided catering.

4. Booking & Responsibility Options

Clients may choose one of the following arrangements:

(a) Company-Arranged Accommodation

We can source and book appropriate accommodation on behalf of the client. All costs will be itemised and included within the final invoice or quoted separately as confirmed.

(b) Client-Arranged Accommodation

Clients may elect to arrange accommodation directly, particularly where group bookings or negotiated rates apply. All accommodation must meet the minimum standards outlined in this policy. Details must be provided in advance for approval.

5. Alternative Accommodation Arrangements

It is not a requirement for the driver to stay at the same venue as passengers. In many cases, drivers may be accommodated at a nearby motel or suitable lodging that meets operational and cost-efficiency considerations.

Where the driver is accommodated separately, transfer logistics (if required) must be factored into the itinerary.

6. Vehicle Parking & Site Access

Where accommodation is provided by the client, the property must be capable of safely accommodating the vehicle. Requirements include:

- ✓ Adequate off-street parking for a coach or minibus
- ✓ Additional space for trailers or luggage equipment (if applicable)
- ✓ Suitable access for large vehicles, including turning clearance and height restrictions
- ✓ Compliance with any local council or venue access regulations

If appropriate parking is unavailable, alternative arrangements may be required at additional cost.

7. Extended Charter Considerations

For extended charters (multi-day tours, interstate travel, school camps, corporate retreats, etc.), additional factors may apply:

Overnight Stays Multiple stays require consistent accommodation standards across all locations.	Driving Hours Itineraries must allow for regulated driving hours and mandatory rest breaks.
Additional Drivers Long-distance or high-hour operations may require additional authorised drivers.	Additional Charges Standby time, waiting periods, and vehicle repositioning may incur extra charges.

All such requirements will be clearly outlined during the quoting process.

8. Cost Implications

Driver accommodation and meal allowances are not included in standard charter pricing unless explicitly stated. Costs will be:

Quoted Separately	Included in Booking Confirmation
Itemised as a standalone line prior to booking confirmation.	Listed as a line item within the overall booking confirmation.

Pricing may vary depending on location, availability, and seasonal demand.

9. Non-Compliance

Where accommodation or meal provisions do not meet the minimum standards outlined, Sydney Charter Bus Australia reserves the right to:

- ! Arrange compliant alternatives at the client's expense
- ! Delay or suspend services until suitable arrangements are in place
- ! Refuse continuation of service where safety or legal compliance is compromised

Policy Notice

This policy forms part of the agreement between the client and Sydney Charter Bus Pty Ltd upon confirmation of any extended or overnight charter booking. Sydney Charter Bus Australia reserves the right to amend this policy at any time in accordance with changes to applicable legislation, regulatory requirements or operational standards.

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Client Acknowledgement

By confirming a booking, the client acknowledges that they have read, understood and accepted the terms of this policy.

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